



Special Occasion Inquiry

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Thank you for your interest in Artsy Occasions! Please fill out this form and bring it with you to your scheduled consultation and we will discuss the details together.

CONTACT INFORMATION

NAME: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ EMAIL: _____

BEST TIME TO CONTACT BY PHONE: _____ CHECKS EMAIL: hourly daily weekly

THE OCCASION

BABY SHOWER: it's a girl! it's a boy! it's a surprise! BIRTH ANNOUNCEMENT: date: _____ time: _____ weight: _____ length: _____

BRIDAL SHOWER: just the gals couples GRADUATION: class of: _____ school: _____ invitation announcement

MITZVAH: bar mitzvah bat mitzvah BIRTHDAY: age: _____ it's a surprise!

HOLIDAY CARD: holiday celebrated: _____ OTHER: _____

OCCASION INFORMATION

• GUEST(S) OF HONOR'S NAME(S) (displayed on invitation): _____

• DATE OF EVENT: _____ • TIME OF EVENT: _____

• QUANTITY NEEDED: _____ • MAIL BY DATE: _____

• LOCATION: _____ include directions • LOCATION ADDRESS: _____

• LOCATION PHONE: _____ show on invite • LOCATION WEBSITE: _____ show on invite

• HOSTED BY: _____

• RSVP: rsvp regrets only no rsvp • RETURN BY DATE: _____

• RSVP RECIPIENT: _____ • RSVP TO EMAIL, PHONE, ETC: _____

• OTHER INFO LISTED ON INVITE: _____

STOP HERE! DESIGNER NOTES BELOW

DESIGN INFORMATION

INVITATION STYLE: _____ INVITATION SIZE: _____

COLOR SCHEME: _____ EMBELLISHMENTS: _____

DESIGN THEME: _____ CUSTOM ARTWORK: _____

FONT STYLE: _____ WORDING: _____

INSERTS: _____

ASSEMBLY METHOD: _____ ADDRESSING METHOD: _____

NOTES: _____

INVITATION RECIPE & COLOR CODES

SHEEN:	NAME:	PIECES:	SHEEN:	NAME:	PIECES: